

BOARD OF EDUCATION
LAKE COUNTRY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING MINUTES

Public Notice is hereby given to the public and news media pursuant to Chapter 19, Subchapter IV, Wisconsin Statutes that a **regular BOARD OF EDUCATION MEETING** will be held on **Monday, May 16, 2022 at 5:45 p.m.** in the **conference room** at Lake Country School, 1800 Vettelson Road, Hartland, WI 53029, located in the City of Delafield, Waukesha County. The Agenda for the meeting is as follows:

Meeting was called to order by Monique Henry at 5:45 p.m.

Pledge of Allegiance

Roll Call: Monique Henry, Jhawn Newman, Steve Maurer, Al Larson, Peter Maurer, Dave Anderson (Administrator), Jenny Oman (Director of Business Services), Nicole Brown (District Secretary)

Notice of Meeting: Duly Noted

Adoption of Agenda (Larson/Newman) 5-0

Approval of the Regular Board Meeting April 11, 2022 (Larson/P Maurer) 5-0

Approval of the Special Board Meeting April 19, 2022 (Newman/Larson) 5-0

Approval of the Special Board Meeting May 3, 2022 (Newman/Larson) 5-0

Approval of April Vouchers and Credit Card Statements (S Maurer/Newman) 5-0

SCHOOL BOARD ORGANIZATIONAL MEETING:

Appointment of temporary chairperson

Monique Henry appointed Dave Anderson

Determine/affirm the procedures that will be used to elect officers (Policy 141-Rule)

Larson motioned to suspend secret ballot (Newman) 5-0

Election of board officers (Policy 141)

Larson nominated Henry for president, accepted, 5-0

Henry nominated P Maurer for Vice President, accepted, 5-0

Larson nominated Newman for Treasurer, accepted, 5-0

Henry nominated Larson for Clerk, accepted, 5-0

Officers delegation of ministerial and administrative duties to non-board members.

Motion to approve the Delegations of Duties as presented in the board packet (Larson/Newman) 5-0

Determine/affirm the board's committee structure (Policy 185)

Monique Henry noted that all members should attend all committee meetings if available.

Designation of board committees (Policy 185)

Buildings & Grounds and Finance - Newman will continue as chairperson

C&I - Larson stated he would attend C&I meetings. S Maurer is checking schedules before committing due to new job position hours.

Appoint the board's representative for determining the composition of the CESA board of control

Peter Maruer accepted the appointment

Determine/affirm dates of the board's regular monthly meetings

Motion to approve the Board of Education Meeting Schedule as presented in the board packet (S Maurer/Larson) 5-0

Appoint the board's WASB delegate

Henry accepted the appointment

SCHOOL RECOGNITION AND COMMITTEE UPDATES

Recent LCS Celebrations/Accomplishments to Recognize - Students, Staff

Dave Anderson recognized Three Piggy Opera, 8th grade NHD projects, and band concerts. Henry recognized 8th grade girls volleyball winning the championship. Nicole Brown reminded board of the weekly email sent by Debby Schneider

District News and Updates (Dave Anderson - See Memo) Dave Anderson spoke through Memo

Committee: Curriculum & Instruction Have not met

Committee: Policy Have not met

Committee: Building and Grounds (Jhawn)

Newman stated that the committee finalized the floor scrubber and received final bids for the boiler.

Committee: Finance (Jhawn)

Newman spoke on budget review and shortfall of over \$100,000.

CITIZEN COMMENTS

None

DISCUSSION

None

ACTION ITEMS (Presented in the Board's packet of supplemental materials for this meeting)

1. Discussion and potential action to approve reclassification of positions as described in Administrator's Memo.
Motion to discuss and approve reclassification of positions as described in Administrator's Memo. (S Maurer/Larson) Discussion - Members went back to Memo from Dave Anderson. Newman requested contract review, concern over what happens with previous employees if district reclassifies those jobs, and what loss of benefits would incur, Larson gave his explanation on attachment in Memo stating there is liability either way. S Maurer would like Oman to check what other districts are doing, P Maurer referred to Department of Workforce Development 274. All agree that further input/advice from Bob Butler would be helpful.
Motion to postpone until next regular meeting (Henry/Larson) 5-0
2. Discussion and action to approve the 2022-2023 support staff letter of assignments per list found in board packet.
Motion to discuss and approve the 2022-2023 support staff letter of assignments per list found in board packet (Larson/Newman) Oman stated the list show same FTE's as previous year; 5-0
3. Discussion and potential action to select and approve one of three boiler quotes.
Motion to discuss and select and approve one of three boiler quotes (Larson/Newman) Newman would like to see framework discussed. Jordan Steger was asked to explain the bids and timeline.
Motion to postpone until next regular meeting (Henry/Newman) 5-0
4. Discussion and action to approve the increase of (2) two Speech and Language Teacher Contracts to 74% for the 2022-2023 school term.
Motion to approve the increase of (2) two Speech and Language Teacher Contracts to 74% for the 2022-2023 school term (Newman/Larson) Oman explained spreadsheet; 5-0

5. Discussion and action to approve the Request for Tuition Coverage for a teacher to enroll in coursework paid for by the district for a Library Media Specialist License.
Motion to discuss and approve the Request for Tuition Coverage for a teacher to enroll in coursework paid for by the district for a Library Media Specialist License (Larson/Newman) Nicole Brown spoke on teacher's behalf stating that the teacher was accepted in the program, is able to secure an Emergency license, and will complete program in the Fall of 2023. Chad Schraufenagel explained to the board that the district is required to have a Library Media Specialist or the Common School Funding will be affected. Board called Lori Frank for more information; 5-0
6. Discussion and action to approve the district to follow the Wisconsin Department of Public Instruction Records Retention Schedule.
Motion to discuss and approve the district to follow the Wisconsin Department of Public Instruction Records Retention Schedule (S Maurer/Henry) Schedule was found in Policy 823; no action taken
7. Discussion and action to approve the district to apply for and receive the Funding for Primary Substance Use Prevention Grant in the amount of \$1,550.
Motion to approve the district to apply for and receive the Funding for Primary Substance Use Prevention Grant in the amount of \$1,550 (Newman/Larson) Accept but don't expense portion for Narcan until policy passes; 5-0
8. Discussion and action to approve the district to apply for the Federal COPS grant.
Motion to discuss and approve the district to apply for the Federal COPS grant. (Larson/Henry) Grant is 75% and district pays 25% for school security like FOBS, intercom, video cameras, mapping the school, etc; 5-0
9. Discussion and action to approve the purchase of Skyward School Business Suite TrueTime software per proposal dated May 6, 2022.
Motion to discuss and approve the purchase of Skyward School Business Suite TrueTime software per proposal dated May 6, 2022 (Newman/P Maurer) Oman stated that the system will create electronic timesheets through Skyward; 5-0
10. Discussion and action to approve the CESA #1 Contract for the 2022-2023 school year.
Motion to discuss and approve the CESA #1 Contract for the 2022-2023 school year (Newman/Larson) Board discussed what CESA offers; 5-0
11. Discussion and potential action to approve revising the 22-23 district calendar where as 4K and 5K students will not attend school on the scheduled half day, May 12, 2023 and 4K/5K screening will be scheduled.
Motion to discuss and approve revising the 22-23 district calendar where as 4K and 5K students will not attend school on the scheduled half day, May 12, 2023 and 4K/5K screening will be scheduled. (Newman/S Maurer) 5-0
12. Discussion and potential action to approve the Chromebook quote #047527 v1 for 65 devices for the 2022-2023 grade 5 and any new 6th-8th graders along with licenses.
Motion to discuss and approve the Chromebook quote #047527 v1 for 65 devices for the 2022-2023 grade 5 and any new 6th-8th graders along with licenses (S Maurer/Larson) Nicole Brown spoke on Lori Frank's behalf stating devices are ordered every year. District pays up front and program will pay back with purchases and leases; 5-0

13. Discussion and potential action to approve the Chromebook quote #047526 v1 for 5 devices for the 2022-2023 grades 5K-4 with licenses.
Motion to discuss and approve the Chromebook quote #047526 v1 for 5 devices for the 2022-2023 grades 5K-4 with licenses. (Newman/Larson) Nicole Brown spoke on Lori Frank's behalf stating devices will be paid for by the Emergency Connectivity Grant if approved by USAC. If grant is not approved, devices will not be purchased; 5-0
14. Discussion and potential action regarding amendments to the COVID-19 Mitigation Protocols.
No Action Taken.

ITEMS FOR NEXT AGENDA

Boiler quotes
Reclassification of positions
Narcan policy

Motion to adjourn at 7:30 p.m. (Newman/Larson) 5-0

Respectfully submitted, Nicole Brown, District Secretary
Reviewed by Al Larson, Clerk 5/18/22